

Mahatma Gandhi Vidyamandir's

Founder



# SMT. PUSHPATAI HIRAY ARTS, SCIENCE & COMMERCE MAHILA MAHAVIDYALAYA

Loknete Vyankatrao Hiray Marg, Malegaon Camp, Dist.Nashik - 423 105.

**NAAC ACCREDITED 'B' GRADE**

(Affiliated University of Pune) Id. No. PU/NS/ASC/039/(1990)

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**Prin. Dr. Mrs. UJJWALA S. DEORE**

M.A., M.Phil., Ph.D.(Marathi)

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Mahatma Gandhi Vidyamandir's

Smt. Pushpatai Hiray Arts, Comm. and Sci Mahila Mahavidyalaya, Malegaon Camp

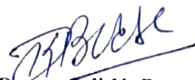
Academic Year: 2020-2021


Date: 17/09/2020

## COMPOSITION OF IQAC

| Sr. No. | Name                             | Designation                                     | Category    |
|---------|----------------------------------|---|-------------|
| 1.      | Dr. Ujjwala Shivaji Deore        | Chairperson                                     | Chairperson |
| 2.      | Hon. Sampada Didi Prashant Hiray | Member College Development Committee (Chairman) | Chairman    |
| 3.      | Dr. Babu Sonu Jagdale            | Management Representative                       | Member      |
| 4.      | Dr. Devram Gopal Jadhav          | Vice-Principal                                  | Member      |
| 5.      | Dr. Dilip Aanada Pawar           | Supervisor                                      | Member      |
| 6.      | Prof. Capt. Sarbjit K. Cheema    | Member Lady Advisor Representative              | Member      |
| 7.      | Mrs. Alka Ashok Aakhade          | Member Society Representative                   | Member      |
| 8.      | Shri. Nilesh B. Chaudhari        | Member Society Representative                   | Member      |
| 9.      | Mrs. Nikita Tayade               | Member Industrialist                            | Member      |
| 10.     | Shri. Pandharinath S. Pawar      | Member Stakeholder                              | Member      |
| 11.     | Mrs. Manisha V. Pawar            | Member Alumni Representative                    | Member      |
| 12.     | Miss. Darshana Keshav Kurhe      | Member Student Representative                   | Member      |
| 13.     | Dr. Pradnya A. Surawase          | Member Teacher Representative                   | Member      |
| 14.     | Prof. Baban A Aavhad             | Member Teacher Representative                   | Member      |
| 15.     | Dr. Bharti Sukhlal Khairnar      | NAAC Coordinator                                | Member      |
| 16.     | Shri. Babu U. Ahire              | Office Superintendent                           | Member      |
| 17.     | Dr. Deepanjali Karbhari Borse    | Member Coordinator                              | Member      |

Copy Forwarded: To all the members

  
Dr. Deepanjali K. Borse  
**CO-ORDINATOR**  
IQAC Coordinator  
SPH Mahila Mahavidyalaya  
Malegaon Camp, Dist. Nashik

  
Dr. Ujjwala S. Deore  
**PRINCIPAL**  
Principal  
S.P.H. Mahila Mahavidyalaya  
Malegaon Camp-423 105 (Nashik)

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Founder



Kamaveer Bhausaheb Hiray



**Prin. Dr. Mrs. UJJWALA S. DEORE**

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Ref. No. SPH/2020-21/240

Date: 01/10/2020

## MEETING OF INTERNAL QUALITY ASSURANCE CELL

To,

Hon'ble Dr. B. S. Jagdale,

President,

Internal NAAC Committee

M. G. Vidyamandir, Nashik.

To promote and enrich the quality standards for various academic and administrative activities and to inculcate the quality culture in the college, a meeting is scheduled on 6<sup>th</sup> October 2020 at 11.00 a.m. on Zoom platform. You are requested to participate in our meeting and offer your expertise and guidance to improve the academic and administrative standards of the college. **The link of the meeting will be sent to you prior to the meeting.** Your attendance, input and advice are vital for the progress of the college.

(Dr. Deepanjali K. Borse)

**CO-ORDINATOR**

**I. Q. A. C.**

**SPH Mahila Mahavidyalaya  
Malegaon Camp, Dist. Nashik**

(Dr. Ujjwala S. Deore)

**PRINCIPAL**

**S.P.H. Mahila Mahavidyalaya  
Malegaon Camp-423 105 (Nashik)**

### AGENDA

1. To confirm the minutes of previous meeting.
2. To discuss utilization of grants sanctioned by DBT
3. Discussion on the sanctioned courses by UGC
4. To discuss the documentation and preparation of AQAR.
5. Discussion on the organization of webinars.
6. Discussion on the up gradation of college website.
7. Any other points with the permission of chair.

**MAHATMA GANDHI VIDYAMANDIR'S**  
**SMT. PUSHPATAI HIRAY ARTS, SCIENCE AND COMMERCE**  
**MAHILA MAHAVIDYALAYA, MALEGAON CAMP**  
**TAL. MALEGAON, DIST. NASHIK**

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**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES OF THE GENERAL MEETING**

**Members Present**

Hon. Sampada Didi Hiray  
Dr. Ujjwala S. Deore  
Dr. B. S. Jagdale  
Dr. D.G. Jadhav  
Dr. D.A. Pawar  
Mrs. Alka A. Akhade  
Mr. N. B. Chaudhary  
Shri Pandharinath S. Pawar  
Miss. Darshana Keshav Kurhe  
Dr. Pradnya A. Surawase  
Mr. Baban A. Aavhad  
Dr. Bharti SukhlalKhairnar  
Shri. Bapu U. Ahire

**Coordinator: Dr. Deepanjali K. Borse**

**Members Absent**

Prof. S. K. Cheema  
Mrs Nikita Tayade  
Mrs. Manisha V. Pawar

The general meeting of the Internal Quality Assurance Cell (IQAC) held on 6<sup>th</sup> October, 2020 at 11.00 a.m. on Zoom platform. The meeting was chaired by Hon. Sampada Didi Hiray (Member, College Development Committee). Following issues were discussed in the meeting and resolutions were passed thereof.

- **Agenda 1: To read and approve the minutes of the previous meeting.**

Dr. Deepanjali K. Borse, Coordinator of IQAC, welcomed the members and read the minutes of the previous meeting held on 11/02/2020. She read the minutes and put before the committee for discussion. The minutes were unanimously approved.

- **Agenda 2: To discuss utilization of grants sanctioned by DBT.**

Dr. D. G. Jadhav put before the issue of utilization of grants sanctioned by Ministry of Science and Technology, DBT under Star College Scheme. DBT sanctioned Rs. 42 lakh for the courses. It is decided to purchase the equipment under Non-recurring grant and to purchase the glasswares, chemicals, books etc. under Recurring grant.

- **Agenda 3: Discussion on the sanctioned courses by UGC.**

Dr. D. G. Jadhav introduced the issue of newly sanctioned courses by UGC under NSQF. One Degree course in Agriculture/ Food Processing and Preservation and Three Diploma Courses in Poultry Science/ Agriculture, Yoga Trainer/ Beauty and Wellness, GST Account Assistant/ Banking and Financial Services are sanctioned by NSQF. Dr. D. G. Jadhav urged the need to take a review of the courses regarding their functioning and suggested that the respective coordinators of the schemes shall produce a progress report of the schemes to the IQAC. Dr. D. G. Jadhav also discussed on the requirement of staff to run these courses smoothly.

- **Agenda 4: To discuss the documentation and preparation of AQAR.**

The college management planned to face reaccreditation process by National Assessment and Accreditation Council, Bangalore. The necessary data for AQAR 2018-19 and 2019-2020 is already collected and the rough draft of AQAR 2018-19 is prepared by NAAC Co-ordinator of the college. It is decided to discuss each criterion in detail and decided to submit both AQAR's by 28<sup>th</sup> February 2021.

- **Agenda 5: Discussion on the organisation of webinars**

Dr. D. A. Pawar raised the issue of upcoming online webinars. Dr. D. G. Jadhav presented the report about the upcoming National/ International

webinars organised by IQAC and every department of the college. Dr. Deepanjali k. Borse briefed the formation of various committees for the planning and success of this event. Hon. Sampada Didi suggested organising a webinar on the mental health and stress management of the people during Corona period.

- **Agenda 6: Discussion on the upgradation of college website**

Dr. D. G. Jadhav (Vice-Principal) put before the committee the issue of college website upgradation. Dr. D. A. Pawar (Academic Supervisor) expressed the need of continuous updation of college website. He suggested that each department in the college shall submit its activities/event to the coordinator who in turn will communicate with the technical expert to update the events under respective heads.

- **Agenda 7: Any other points with the permission of chair**

The issue of deputing the faculty for OC, RC and FDP rose at the end. It was discussed that the faculty who needs to attend Orientation, refresher Courses and Faculty Development Programmes for the benefits of CAS will be relieved on duty leave.

Discussion on the points rose at 11<sup>th</sup> hour with kind permission of the chair.

- **Suggestions:**

1. Hon. Sampada Didi suggested the need of construction of the third floor.
2. Mrs Alka A. Aakhade advised to conduct more programmes based on Women Empowerment in order to make the students able to create their own identity in the society.
3. Mr. Nilesh Chaudhary suggested focusing on practical based courses with the help of GST and Skill Development based education.



**PRINCIPAL**  
S.P.H. Mahila Mahavidyalaya  
Malegaon Camp-423 105 (Nashik)



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## Prin. Dr. Mrs. UJJWALA S. DEORE

M.A., M.Phil., Ph.D.(Marathi)

Mobile : 09011027604

E-mail :- shiojjwal@gmail.com

- Agenda 8: Action Taken Report of the meeting conducted on 11/02/2019


(On the basis of the resolutions of IQAC meeting 2019-20)

| Sr. No. | Decisions/ Resolutions  | Action taken Report   |
|---------|---|---|
| 1       | About the submission of proposals for new B. Voc. and Community College courses of UGC under NSQF | The submitted proposals for new B. Voc and Community Colleges for Three Diploma courses- 1) Agriculture/Poultry Science 2) Beauty and Wellness/ Yoga Trainer3) Banking and Financial Services/ GST Account Assistant and One Degree Course- Agriculture/ Food Processing and Preservation under NSQF for the academic year 2020-2021 are sanctioned. DBT sanctioned Rs. 42 lakh for the courses. It is decided to purchase the equipment under Non-recurring grant and to purchase the glasswares, chemicals, books etc. under Recurring grant. |
| 2       | About the appointment of Criterion-In-charge for NAAC Process                                     | The college management planned to face reaccreditation process by National Assessment and Accreditation Council, Bangalore. A meeting was conducted for all the faculty members and Criterion-In -Charge were appointed for all seven criterion to collect the necessary data under the head of each criterion for the smooth functioning of NAAC process.  |
| 3       | Discussion on the recommendations given by MGV's NAAC Committee                                   | The NAAC Committee of Mahatma Gandhi Vidyamandir visited the college on 20 Dec. 2019. They assessed and examined the overall preparation and documentation of the college for NAAC Accreditation and Assessment 3 <sup>rd</sup> cycle.  |

|   |   |  |
|---|---|--|
|   |   | During the interaction they suggested to update Departmental activities with perfect documentation for getting good grade in the forthcoming NAAC 3 <sup>rd</sup> cycle. Dr. D. G. Jadhav, Vice-Principal elaborate the observation and suggestions given by the committee to all the faculty and informed to fulfil all the suggestions.  |
| 4 | To review the status of MoU   | MoUs are signed by Department of Marathi, Department of Library Science, Department of Politics, Geography and Chemistry. Other departments are also informed to sign MoU's with other Institutions.   |
| 5 | Publication of research papers in UGC Care listed and Peer Reviewed Journals. | Academic Research Committee had been formed for the Teacher's quality enhancement through which all the faculty members and students are facilitated to concentrate more on research work. The HoD's and members of the faculty published their research papers in UGC Care Listed and Peer Reviewed Research Journals. Total 48 research articles, 4 books and 2 chapters in books published by faculty. Faculty members attended training classes, seminars and workshops to recreate themselves to meet the Expectations of the Students. Faculty members are told to increase their research publications in various journals. |

The issues on the agenda were discussed thoughtfully and resolutions were passed accordingly. Dr. Ujjwala S. Deore expressed vote of thanks of the meeting.

  
Dr. Deepanjali K. Borse  
**CO-ORDINATOR**  
**I. O. A. C. IOAC**  
SPH Mahila Mahavidyalaya  
Malegaon Camp, Dist. Nashik

  
Dr. Ujjwala S. Deore  
**PRINCIPAL**  
SPH Mahila Mahavidyalaya  
(Chairperson/Principal)  
Malegaon Camp-423 105 (Nashik)

Mahatma Gandhi Vidyamandir's

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Founder



Kamaveer Bhausaheb Hiray



**Prin. Dr. Mrs. UJJWALA S. DEORE**

M.A., M.Phil., Ph.D.(Marathi)

Mobile : 09011027604

E-mail :- shiojwal@gmail.com

Ref. No. : SPH/ 2020-21/658

Date: 22-02-2021

## Meeting of Internal Quality Assurance Cell

To,  
**Prof. Capt. Sarbjit K. Cheema,**  
Associate Professor, Dept. of English  
IQAC Co-ordinator,  
Arts & Commerce College for Women,  
Deopur Dhule.

To promote measures for institutional functioning towards quality enhancement and to develop a quality culture in the college, a meeting is scheduled on 25<sup>th</sup> Feb. 2021 at 11.00 am in Principal's cabin. You are requested to participate in our meeting and offer your expertise and guidance to improve the academic and administrative standards of the college.

  
**Dr. Deepanjali K. Borse**

**CO-ORDINATOR**  
IQAC Co-ordinator  
**I. Q. A. C.**

**SPH Mahila Mahavidyalaya**  
Malegaon Camp, Dist. Nashik

  
**Dr. Ujjwala S. Deore**

**PRINCIPAL**

**S.P.H. Mahila Mahavidyalaya**  
Malegaon Camp-423 105 (Nashik)

## **Agenda:**

- 1) To confirm the minutes of previous meeting.
- 2) To discuss documentation and preparation of AQAR 2019-2020.
- 3) Regarding providing all the amenities in the college for the students on the background of Covid-19.
- 4) To discuss utilization of grants sanctioned by DBT.
- 5) About changing the format of Annual Academic Audit Report.
- 6) Preparation & submission of SOP's for better academic & administrative excellence.
- 7) Any other points with the permission of chair.



**MAHATMA GANDHI VIDYAMANDIR'S**  
**SMT. PUSHPATAI HIRAY ARTS, SCIENCE AND COMMERCE**  
**MAHILA MAHAVIDYALAYA, MALEGAON CAMP**  
**TAL. MALEGAON, DIST. NASHIK**

**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES OF THE GENERAL MEETING**

The following members were present for the meeting of Internal Quality Assurance Cell of MGV's, Smt. PushpataiHiray Arts, Science and Commerce MahilaMahavidyalaya, Malegaon Camp on 25<sup>th</sup> Feb. 2021

| Sr.N. | Name                                | Designation  | Category    |
|-------|-------------------------------------|--|-------------|
| 1.    | Dr. Ujjwala Shivaji Deore           | Chairperson  | Chairperson |
| 2.    | Hon. Sampada Didi<br>Prashant Hiray | Member College Development<br>Committee (Chairman) | Member      |
| 3.    | Dr. Bapu Sonu Jagdale               | Management Representative                          | Member      |
| 4.    | Dr. Devram Gopal Jadhav             | Vice-Principal                                     | Member      |
| 5.    | Dr. Dilip Aanada Pawar              | Supervisor   | Member      |
| 6.    | Mrs. Alka Ashok Aakhade             | Member Society Representative                      | Member      |
| 7.    | Shri. Nilesh B. Chaudhari           | Member Society Representative                      | Member      |
| 8.    | Mrs. NikitaTayade                   | Member Industrialist                               | Member      |
| 9.    | Shri. Pandharinath S. Pawar         | Member Stakeholder                                 | Member      |
| 10.   | Miss. Darshana Keshav<br>Kurhe      | Member Student Representative                      | Member      |
| 11.   | Prof. Baban A Aavhad                | Member Teacher Representative                      | Member      |
| 12.   | Dr. Deepanjali Karbhari<br>Borse    | Member Coordinator                                 | Member      |

## Leave of Absent/ Member Absent

| Sr.N. | Name                          | Designation                           | Category |
|-------|-------------------------------|---------------------------------------|----------|
| 1.    | Prof. Capt. Sarbjit K. Cheema | Member Lady Advisor<br>Representative | Member   |
| 2.    | Mrs. Manisha V. Pawar         | Member Alumni Representative          | Member   |
| 3.    | Dr. Pradnya A. Surawase       | Member Teacher Representative         | Member   |
| 4.    | Dr. Bharti Sukhlal Khairnar   | NAAC Coordinator                      | Member   |
| 5.    | Shri. Bapu U. Ahire           | Office Superintendent                 | Member   |

### Minutes of the Meeting:

The general meeting of the Internal Quality Assurance Cell (IQAC) held on 25<sup>th</sup> February, 2021 at 11.00 a.m. in the Principal's cabin. The meeting was chaired by Hon. Sampada Didi Hiray (Member, College Development Committee). Following issues were discussed in the meeting and resolutions were passed thereof.

- **Agenda 1: To read and approve the minutes of the previous meeting.**

Dr. Deepanjali K. Borse, Coordinator of IQAC, welcomed the members and read the minutes of the previous meeting held on 06/10/2020. She read the minutes and put before the committee for discussion. The minutes were unanimously approved.

- **Agenda 2: To discuss documentation and preparation of AQAR 2019-2020**

As per the planning of the college management to face reaccreditation process by National Assessment and Accreditation Council, Bangalore, necessary data for AQAR 2019-2020 is already collected and the final draft of AQAR 2018-19 is prepared and will be uploaded on the NAAC website shortly by NAAC and IQAC Co-ordinator of the college. It is decided to submit AQAR 2019-2020 by 30 April 2021.

- Agenda 3: Regarding providing all the amenities in the college for the students on the background of Covid-19

Dr. Deepanjali K. Borse put forth the issue of Covid-19 pandemic situation and the amenities for the students for their safety measures. It was discussed and decided to provide sanitizer, thermal Kit, hand wash, masks, safe distancing and create awareness for the Covid-19 through various activities.

- Agenda 4: About changing the format of Annual Academic Report

Dr. Deepanjali K. Borse put forth the issue of the format of Academic Audit Report needs to be changed as per the revised AQAR format. The decision granted unanimously.

- Agenda 5: Preparation and submission of SOP's for better academic and administrative excellence

Dr. D. G. Jadhav elaborates to prepare the SOP's by each department and by Committee chairmen for the better academic and administrative excellence.

- Agenda 6: Any other points with the permission of chair.

Discussion on the proposal of ISO certificate is held. The proposal will be prepared and sent to IQMS, New Delhi shortly.



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**Prin. Dr. Mrs. UJJWALA S. DEORE**

M.A., M.Phil., Ph.D.(Marathi)

Mobile : 09011027604

E-mail :- shiojwal@gmail.com

Agenda 7: Action Taken Report of the meeting conducted on 06/10/2020

(On the basis of the resolutions of IQAC meeting 06<sup>th</sup> Oct. 2020)

| Sr. No. | Decisions/ Resolutions                               | Action taken Report   |
|---------|--|---|
| 1       | To discuss utilization of grants sanctioned by DBT   | The submitted proposals for new B. Voc and Community Colleges for Three Diploma courses- 1) Agriculture/Poultry Science 2) Beauty and Wellness/ Yoga Trainer 3) Banking and Financial Services/ GST Account Assistant and One Degree Course- Agriculture/ Food Processing and Preservation under NSQF for the academic year 2020-2021 are sanctioned. DBT sanctioned Rs. 42 lakh for the courses. As per the grant received essential equipments, glasswares, chemicals, books etc. are purchased. Proper record of the same is maintained. |
| 2       | Discussion on the sanctioned courses by UGC          | As per the discussion, three Diploma courses and one Degree programme started functioning. Progress reports of the functioning of the same courses are collected from the coordinator of each course.   |
| 3       | To discuss the documentation and preparation of AQAR | The data for AQAR 2018-2019 and 2019-2020 is collected, assessed and rough drafts are prepared for the scrutiny by the authorities  |
| 4       | Discussion on the organisation of webinars           | Total 23 State, National and International webinars were organized on various topics by IQAC and each department. As per the suggestions given by Hon. Sampada Hiray webinar on Mental Health and stress management during Corona pandemic  |

|    |   |   |
|----|---|---|
|    |   | period was organised by Psychology Department   |
| 5  | Discussion on the upgradation of college website                  | College website is updated with all the latest information related to various activities. |
| 6. | Any other point: Discussion on deputing the faculty for OC/RC/FDP | Total 19 faculty members were permitted to attend online OC/RC/FDP.                       |

The issues on the agenda were discussed thoughtfully and resolutions were passed accordingly. Dr. Ujjwala S. Deore expressed vote of thanks of the meeting.



Dr. Deepanjali K. Borse  
**CO-ORDINATOR**  
 (Coordinator, IQAC)  
**I. Q. A. C.**  
**SPH Mahila Mahavidyalaya**  
**Malegaon Camp, Dist. Nashik**



Dr. Ujjwala S. Deore  
 (Chairman, Principal)  
**PRINCIPAL**  
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